

## **ICB CERTIFIED COUNSELORS APPLYING FOR THE CODP BOARD REGISTRATION GUIDELINES**

Alcohol and Other Drug (AOD) Counselors who hold a current certification with ICB can add the CODP Board Registration credential as a specialty area at a reduced cost and condensed completion of the application. The advantages to being an ICB certified counselor and receiving the CODP Board Registration are:

- CODP Biennial Fee \$30.00 Vs \$140.00 (CODP I) or \$160.00 (CODP II)
- Maintenance of CODP Board Registration 10 CEUs (CODP Specific) vs 40 CEUs
- Recognition as a professional working with the COD Population

**ICB certified AOD counselors applying for CODP I/II Board Registration will need to complete the CODP Application with the following information:**

- 1. General Information Form – Pages 2-3**
- 2. Work Experience Form – Pages 4-5**
- 3. Supervised Practical Experience Form – Page 6**
  - Refer to the attached chart for the required supervision hours
- 4. Education Form – Page 7**
  - Refer to the attached chart for the required education hours
- 5. Assurance and Release Form – Signed and Dated – Page 8**
- 6. Code of Ethics Personal Statement – Signed and Notarized – Page 14**

## **CODP I Required Education Hours**

This table outlines the required minimum training for each certified AOD counselor classification.

Education Area	CADC	CRADC	CSADC	CAADC
Alcohol and Other Drug Specific	0	0	0	0
Mental Illness Specific	41	41	41	41
Knowledge and Skills	18	18	18	18
Professional Ethics	0	0	0	0
<b>Total Training Hours Required</b>	<b>59</b>	<b>59</b>	<b>59</b>	<b>59</b>

## **CODP II Required Education Hours**

This table outlines the required minimum training for each certified AOD counselor classification.

Education Area	CADC	CRADC	CSADC	CAADC
Alcohol and Other Drug Specific	14	6	6	6
Mental Illness Specific	58	58	58	58
Knowledge and Skills	22	22	22	22
Professional Ethics	0	0	0	0
Research Methods	10	10	10	10
<b>Total Training Hours Required</b>	<b>104</b>	<b>96</b>	<b>96</b>	<b>96</b>

## **CODP I Required Supervision Hours**

This chart outlines the required minimum supervision for each certified AOD counselor classification.

<b>Core Skill Area</b>	<b>CADC</b>	<b>CRADC</b>	<b>CSADC</b>	<b>CAADC</b>
Admissions Screening	0	0	0	0
Intake	0	0	0	0
Orientation	0	0	0	0
Assessment	0	0	0	0
Treatment Planning	0	0	0	0
Counseling	0	0	0	0
Case Management	0	0	0	0
Crisis Intervention	0	0	0	0
Client/Patient Education	0	0	0	0
Referral	0	0	0	0
Reports and Record Keeping	0	0	0	0
Consultation with other Professionals Regarding Record Treatment/Services	0	0	0	0
Intervention	0	0	0	0
Attitudes Towards COD Population	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>
Roles, Boundaries and Professional Dynamics	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>
Health and Safety	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
<b>Total</b>	<b>50 hrs</b>	<b>50 hrs</b>	<b>50 hrs</b>	<b>50 hrs</b>

## **CODP II Required Supervision Hours**

This chart outlines the required minimum supervision for each certified AOD counselor classification.

<b>Core Skill Area</b>	<b>CADC</b>	<b>CRADC</b>	<b>CSADC</b>	<b>CAADC</b>
Admissions Screening	5	0	0	0
Intake	5	0	0	0
Orientation	5	0	0	0
Assessment	5	0	0	0
Treatment Planning	10	0	0	0
Counseling	10	0	0	0
Case Management	5	0	0	0
Crisis Intervention	10	0	0	0
Client/Patient Education	5	0	0	0
Referral	5	0	0	0
Reports and Record Keeping	5	0	0	0
Consultation with other Professionals Regarding Record Treatment/Services	5	0	0	0
Intervention	5	0	0	0
Attitudes Towards COD Population	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>
Roles, Boundaries and Professional Dynamics	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>
Health and Safety	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
Additional COD Supervision Received in Any Group	0	<b>30</b>	<b>30</b>	<b>30</b>
<b>Total</b>	<b>150 hrs</b>	<b>100 hrs</b>	<b>100 hrs</b>	<b>100 hrs</b>

**Fee Schedule**  
**For**  
**CODP I/CODP II Board Registered**  
**Who are also**  
**ICB Certified Alcohol and Other Drug Counselors**

<b>ICB Certified Counselors <u>Becoming</u> Board Registered CODP I/II:</b>	
Illinois Standard (CODP)/Application	<b>\$ 85.00</b>
Exam	<b>\$175.00</b>
<b>Biennial Registration Fee</b>	
CODP I	<b>\$30.00</b>
CODP II	<b>\$30.00</b>

<b>ICB Certified Counselors <u>Maintaining</u> Board Registrations:</b>	
Biennial Fee - Board Registered CODP I	<b>\$30.00</b>
Biennial Fee - Board Registered CODP II	<b>\$30.00</b>
CODP I Transition to CODP II	<b>\$40.00</b>